

**MINISTRY OF HIGHER AND SECONDARY SPECIALISED EDUCATION OF THE
REPUBLIC OF UZBEKISTAN
TASHKENT STATE UNIVERSITY OF ECONOMICS**



CORPORATE MANAGEMENT FACULTY

"MANAGEMENT" DEPARTMENT

Organization of the educational process, educational and methodological, spiritual and educational and research work of the Department of Management for the 2022-2023 academic year, work with secondary schools and the development of material and technical potential


COMPREHENSIVE WORK PLAN

TASHKENT-2022

**MINISTRY OF HIGHER AND SECONDARY SPECIALISED EDUCATION OF THE REPUBLIC OF UZBEKISTAN
TASHKENT STATE UNIVERSITY OF ECONOMICS**

"AGREED"

M. Sultonov, Head of Academic Activities and
Registrar Department



« ____ » 2022 year

«CONFIRMED»

Vice-rector for academic affairs


W. Eshov

« ____ » 2022 year

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COMPREHENSIVE WORK PLAN

TASHKENT-2022

I. EDUCATIONAL AND METHODOLOGICAL WORK

№	Content of planned measures	Implementation time	Persons responsible for execution	Expected results
1.	Determining the tasks of educational and methodological work for the 2022-2023 academic year in full preparation for the new academic year	August 2022	Members of the department	Determining the activity program
2.	PF-4758 No. 08.10.2019 "On approval of the concept of development of the higher education system of the Republic of Uzbekistan until 2030" of the Decree of the President of the Republic of Uzbekistan	Regular	Professors and teachers of the department	Contributes to the development of the higher education institution
3.	Achieving complete re-creation of lecture texts based on new pedagogical and information technologies	August 2022	Members of the department	Collecting material for the textbook based on the texts
4.	Preparation of a teaching-methodical manual for conducting independence classes	August 2022	Members of the department	Improving the effectiveness of lesson quality
5.	To regularly improve the educational and methodological work of the members of the department	Regular	Members of the department	Improving the quality of lessons
6.	Organization of independence classes on the topic "Yangi O'zbekistonda el aziz, inson aziz"	September-November 2022	Members of the department	Students will be able to learn the difficult and triumphant aspects of 31 years of development
7.	Further improvement of professors' open classes and introduction to mutual classes, increasing their quality and effectiveness	Permanent	Members of the department	Popularization of advanced experiments is achieved
8.	Ensuring the full implementation of the decisions of the University Council	Regular	Professors and teachers of the department	Improving educational, educational-methodological, scientific, spiritual and educational work
9.	Regularly discuss the implementation of the educational and methodological tasks set by the orders of the Ministry and the Rectorate at the meetings of the department	Regular	Head of the department and teaching staff	Use in action program
10.	Regularly improving syllabuses, training and work programs in science, enriching them with new literature and ensuring their full implementation	Regular	Members of the department	Implementation of the tasks specified in the programs

11.	Finding non-traditional ways of teaching science and applying them in practice	Permanent	Members of the department	Development of innovative methods
12.	To ensure quality and effective delivery of professor-teacher classes based on innovations	Permanent	Members of the department	Improving the effectiveness of the lesson
13.	The professor is a highly specialized teacher who regularly discusses the department's questions and answers in a high-quality and ready-made format	Regular	Head of the department and teaching staff	Learning and disseminating best practices based on discussion
14.	Discussing the methodical lectures of professors and teachers regarding the passage of each topic of science at the department meetings.	Regular	Members of the department	Creating new ways of teaching
15.	In lectures and practical classes, students are deeply immersed in the Presidential decrees, government decisions, new laws and Sessions of the Supreme Assembly into students in lecture and practical training classes	Permanent	Members of the department	Raising political, social and legal awareness in students
16.	Every bir lesson, to be old, it is important that you are regularly subjected to loads	Regular	Members of the department	Raising the political consciousness of students
17.	During lectures and practical sessions, to deeply inculcate in the minds of students the meaning, essence and tasks of the decision of the President of the Republic of Uzbekistan "On additional measures aimed at the implementation of state policy on youth in the Republic of Uzbekistan" and the development strategy for 2022-2026	Regular	Members of the department	To inculcate that small business and entrepreneurship is a factor of development
18.	Further revitalization of the preparation and publication of teaching manuals and methodical instructions by professors and teachers of the department and paying significant attention to their quality. To achieve that each professor-teacher prepares and publishes at least 1 methodical guide per academic year	Regular	Members of the department	Improving the effectiveness of educational and methodological work
19.	Focusing on the comparative analysis with the plans and programs of similar higher educational institutions of Europe and Russia while improving educational and working plans in science	During the school year	Members of the department	Improving the quality and efficiency of the educational process

20.	Further improvement of work on creation of case situations and other teaching-methodical complexes in the field of science	Regular	Members of the department	Improvement of educational and methodological works
21.	Timely and high-quality conduct of mid-term examinations in the field of science and discussing their results at department meetings	November 2022	Members of the department	Improving student knowledge control
22.	Prepare for final inspections and monitor full compliance with requirements	January, February, June 2023	Head of the department	Objective and truthful assessment of student knowledge
23.	Ensuring the full implementation of the personal plan in the educational and methodological field for the academic year and discussing this issue at department meetings	Permanent	Members of the department	Ensuring quality implementation of personal work plans of professors and teachers

II. SCIENTIFIC RESEARCH WORKS

1.	To clearly determine the scientific and research work of the department members during the 2022-2023 academic year based on the direction of the university and research work	August 2022	Members of the department	Determining the activity program
2.	Further improvement of the activities of the scientific-theoretical seminar operating in the department	Permanent	Members of the department	To improve the scientific research and outlook of the members of the department
3.	Discussion of scientific lectures on current topics of our history in theoretical seminar work	Permanent	Members of the department	Researching historical topics and becoming aware of scientific achievements in the field of history
4.	Discussion of at least 4 scientific lectures of each professor during the academic year in the scientific-theoretical seminar	Regular	Members of the department	Strengthening research work of professors and teachers of the Department
5.	To create conditions for major scientists to write monographs, to further strengthen the work of department members to publish scientific and popular brochures	Regular	Members of the department	Strengthening scientific research work in the department
6.	To further increase the scientific potential of the department and to continue the work on rejuvenating the composition of scientific and pedagogical personnel	Permanent	Head of the department	Wide involvement of young teachers in scientific research work of the department

7.	To continue the training of a scientific researcher at the department and to expand the ranks of scientific researchers working under the guidance of the members of the department	During the school year	Head of the department	Wide involvement of young teachers in scientific research work of the department
8.	Organization and holding of republican and international scientific and practical conferences dedicated to the economic, political, spiritual and cultural issues of the development of the independent Republic of Uzbekistan	During the school year	Members of the department	Achieving the development of scientific and practical proposals at the university on the priority directions, achievements and prospects of development in the fields of independent development of our country
9.	To regularly discuss the scientific activity of the researcher at the meetings of the department	Regular	Members of the department	Increasing the responsibility of young scientific researchers
10.	Further improvement of the activity of scientific schools operating in the department	Permanent	Professors and teachers of the department	Improving the activity of scientific schools
11.	Broad involvement of students in science-related research and increasing the effectiveness of the work of the "Intellectual Group" scientific circle	Permanent	Israilova F.	Extensive involvement of knowledgeable, talented students in research work
12.	Strengthen work with gifted students	Permanent	Professors and teachers of the department	Extensive involvement of knowledgeable, talented students in research work
13.	To further expand the ranks of students who prepare scientific lectures and theses and give scientific lectures at conferences	Permanent	Israilova F. and Professors and teachers of the department	Extensive involvement of knowledgeable, talented students in research work
14.	To organize a qualitative discussion of doctoral dissertations coming to the department as a leading organization and to give them objective scientific reviews	Regular	Head of the department and professors	To provide impartial reviews based on the trust of the OAC of the Republic of Uzbekistan and to contribute to the training of scientific and pedagogical personnel throughout the republic
15.	To ensure the active participation of the members of the department in scientific-theoretical and practical conferences held at the international and national level	Permanent	Members of the department	Expanding the active participation of the members of the department in international and national scientific-theoretical and practical

				conferences
16.	Achieving the full fulfillment of tasks in the field of scientific-research in the personal work plan of professors and teachers	Permanent	Members of the department	Achieving full implementation of the scientific research plan at the university and the department

II. SPIRITUAL AND EDUCATIONAL WORKS

1.	Determination of the tasks of spiritual and educational work for the 2022-2023 academic year	July 2022	Members of the department	During the new academic year, the spiritual and educational work carried out by the professors of the department will be determined.
2.	Development and approval of the spiritual-educational and educational work plan of the department for the new academic year. To study the "Code of Conduct" among professors and teachers of the department and to ensure its full compliance	August 2022	Shanazarova G.	Tasks for the new academic year are assigned to professors and teachers of the department and their fulfillment is monitored. Each professor-teacher is introduced to the "Code of Conduct" and is ensured to follow it
3.	Ensuring the active participation of the department members in the events held at the university on the scale of the 31st anniversary of our independence and the "Year of Honoring Human Values and Active Neighborhood" State Program	August-December 2022	Head of the department and members of the department	It is achieved to ensure the effective participation of the members of the department in the events carried out on the scale of the 31st anniversary of independence at the university level and within the scope of the State program "The Year of Honoring Human Value and Active Neighborhood"
4.	The content of the spiritual and educational work of the department, the content of the development strategy for 2022-2026	August-December 2022	Members of the department	In 2022 - 2026, the contents of the State program of the development strategy for the development of the Republic of Uzbekistan for the years will be more widely explained among the students.
5.	In the course of the lesson and extracurricular activities, the main content of the decision of the President of the Republic of Uzbekistan No. PQ-2124 "On additional measures aimed at the implementation of the state policy	August-December 2022	Members of the department	The content of the State Program "The Year of Honoring Human Value and Active Neighborhood" will be more widely explained among students.

	regarding youth in the Republic of Uzbekistan" and the tasks of "The Year of Honoring Human Value and Active Neighborhood "				
6.	Inculcating the idea of national independence in students during the course of the lesson and extracurricular activities, focusing on educating them in the spirit of national independence and patriotism	Permanent	Members of the department	A broader formation of the concepts of patriotism, humanity and nationalism is achieved in young people	
7.	Focusing on instilling the students with the important news of the day before the start of each lesson	Permanent	Members of the department	It is achieved that students expand their political consciousness and increase their political views	
8.	Achieving full implementation of the decisions of the university's spiritual and educational affairs and social protection council	Regular	Members of the department	The content and essence of the activities carried out by the government of our country in terms of social protection of the population and protection of human interests will be explained to the students in detail.	
9.	To review the implementation of the points system in the part of the personal work plan of the department's professors and teachers dedicated to spiritual and educational work, to re-develop it if necessary and to constantly monitor their implementation	September-June 2022-2023.	Shanazarova G.	The tasks of all professors and teachers in the spiritual and educational sphere are clearly defined and a control mechanism is established	
10.	Focusing of professors and teachers on the life of students living in student residences and private apartments	During the school year	Group coaches	It is achieved to increase the effectiveness of group coaches	
11.	Active participation in every festive event held at the university and faculty	During the school year	Members of the department	Introducing young people to the life experiences of professors working in the department	
12.	Focusing the important attention of professors-teachers on student accommodation. Ensuring the effectiveness of holding department days based on the schedule	During the school year	Shanazarova G.	It will be achieved to increase the efficiency of the professors-teachers of the department in the systematization of their work in the spiritual and educational sphere.	
13.	Organization of events in student residences based on students' wishes, according to modern requirements	Permanent	Members of the department	Youth students are interested in learning and demonstrating their abilities	
14.	Conducting examinations "Connoisseur of management secrets".	March 2023	Members of the department	Among young people, the growth of knowledge about the history of the	

				Motherland, the achievements of independence is achieved
15.	Paying attention to the organization of visits of expert scientists, poets, writers, artists in events held with students	Regular	Members of the department	Expanding students' understanding of achievements in the scientific and cultural life of our country
16.	To deeply absorb the essence of the President's works, speeches, articles, and the idea of national independence during the educational hours held at the university.	Regular	Members of the department	Expanding knowledge about the political and economic reforms carried out in our country in youth
17.	Focusing the activities with students on the fight against negative vices such as drug addiction and fanaticism	Regular	Members of the department	Broad promotion of a healthy lifestyle among young students and formation of skills in this regard
18.	Creating and publishing scientific articles and pamphlets on the spiritual and educational education of young people in connection with the "Year of Development of Science, Education and the Digital Economy" and the 31st anniversary of our Independence and the 29th anniversary of our Constitution	September-December 2022	Members of the department	Active participation of the members of the department in the social and spiritual life of the university is ensured
19.	Organization of meetings and roundtable discussions among students with field experts, religious scientists, employees of religious offices, representatives of law and order bodies under the heading "Requirement of the period of awareness"	Regular	Shanazarova G.	Students will develop knowledge skills such as the illegal activities of various religious sects, extremist movements, their main purpose, malicious intentions and not falling for false promises.
20.	To further expand the work of professors and teachers of the department to promote the achievements of our independence at the district, city, regional and republican levels.	Permanent	Shanazarova G.	In the places, specialists-personnel will be closely introduced to the socio-economic activities carried out in our country, the achievements achieved during the years of independence.
21.	Organizing regular appearances of professors and teachers of the department in the spiritual, educational and educational fields in the republic, radio-television and press	Permanent	Members of the department	Events and achievements in the field of science are publicized at the university level and planned at the national level
22.	Organizing student visits to the sacred sites and museums of Tashkent city and organizing classes in these places	Regular	Members of the department	It is achieved to expand the knowledge of students in the field of local lore
23.	Achieving the full fulfillment of spiritual and educational	Permanent	Members of the department	The tasks of all professors and teachers in

tasks in the personal work plan of professors-teachers	department	the spiritual and educational sphere are clearly defined and a control mechanism is established.
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VI. PROFESSIONAL DEVELOPMENT AND RE-TRAINING WORKS

	Regular	Members of the department
1. To achieve that every professor-teacher works tirelessly on himself and regularly improves his knowledge and skills.	Regular	Members of the department
2. In the 2022-2023 academic year, teachers will be sent to the center for retraining and professional development of pedagogic personnel at TDIU according to the schedule	December 2022 March 2023	
3. During the 2022-2023 academic year, organizing practical English and computer literacy and Internet use and professional development for all professors and teachers	During the school year	N. Yoldoshev and members of the department
4. Full involvement of professors and teachers in new pedagogic and information technology courses, seminars organized during vacations at the university	During the students' winter vacation	Members of the department
5. To send professors and teachers of the department to internships in real sector enterprises of different forms of ownership and to achieve the collection of new materials for scientific and research work, as well as to organize advanced training in science	Based on the graph	Members of the department

V. BUSINESS AFFAIRS

1. Creation and implementation of innovative cooperation agreements with enterprises and organizations of different ownership forms.	During the school year	N. Yoldoshev and members of the department
2. Development of works on the implementation of scientific research, innovative - corporate cooperation agreements.	During the school year	N. Yoldoshev and members of the department

VI. IN THE FIELD OF WORKING WITH GENERAL SECONDARY SCHOOLS

3. Effective organization of cooperation with general secondary school No. 144 of Yakkasaroy district of Tashkent city, Chilonzor academic lyceum under TDIU, Vocational college of economics of Yunusabad district of Tashkent city.	September-December 2022	Head of the department and Yusupova D., Rashidov J., Yakhyayeva I., Azlarova M., Djurabaev O., Israilova F., Yusupov U., Shanazarova G., Kadirkhodjaeva N.	Cooperation agreements are concluded
4. Lectures on special courses in the form of open classes in	Regular	Head of the	Pedagogical skills of teachers of vocational

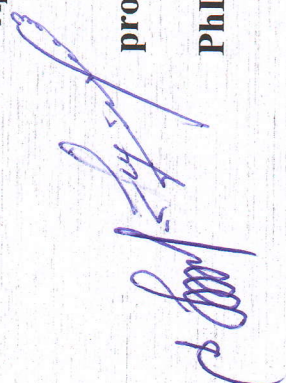
	general secondary schools by professors-teachers of the department, conducting practical training, helping to prepare teaching-methodical sets of subjects for teachers of general secondary schools		department and Yusupova D., Rashidov J., Yakhyayeva I., Azlarova M., Djurabaev O., Israilova F., Yusupov U., Shanazarova G., Kadirkhodjaeva N.	colleges and technical schools will be improved, EO'U sets will be created within the framework of the current demand for subjects.
5.	Collaborative preparation and publication of collections of general secondary school students on the study of completed scientific research works, practice results, and current problems of the taught subjects	February-March 2023	Yusupova D., Rashidov J., Yakhyayeva I., Azlarova M., Djurabaev O., Israilova F., Yusupov U., Shanazarova G., Kadirkhodjaeva N.	Working with talented students of vocational colleges and technical schools, attracting them to the scientific field is achieved
6.	Involvement of professors and teachers of the department in the educational process of general secondary school with cooperation agreements	Regular	The head of the department and professors and teachers of the department	Vocational college students in the educational, spiritual sphere
7.	To invite the teachers of general secondary schools with cooperation agreements to the "Open class" and "Master class" trainings organized by the professors-teachers of the department in order to improve their qualifications.	Regular	The head of the department and professors and teachers of the department	Improvement of pedagogical skills of teachers of vocational colleges and technical schools is achieved
VII. IN THE FIELD OF DEVELOPMENT OF MATERIAL AND TECHNICAL COMPETENCE				
1	2	3	4	5
1.	Enrichment of the book fund based on the publication of educational literature, monographs, scientific treatises, collections of articles	During the year	Dean's office, professors-teachers of the department	The content and quality of education given to students by professors and teachers will be increased
2.	Enriching the material and technical base of the department (computer, printer, projector, etc.)	During the year	Head of the department, leading professors	Material and technical support of the department will be strengthened
3.	Attracting sponsorships to increase the level of providing the department with modern computer technology tools	Regular	Head of the department, leading	The material and technical potential of the department will increase.

4.	Increasing the volume of educational service provision and expansion of the service sector	During the year	professors Head of the department, leading professors	The material and technical potential of the department will increase.
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VIII. ATTRACTING HIGHLY QUALIFIED TEACHERS

1	Attracting and recruiting highly qualified teachers	Regular	Head of the department
2	Creating an attractive working environment	Regular	Head of the department, leading professors

Complex work plan of the department
2022 “ ” took place on _____
Approved at the _____ meeting.



Head of the "Management" department

Dean of the Faculty of "Corporate Management".

prof. Yoldoshev N.Q.

PhD Khalikov U.R.